

F O R W A R D P L A N

FOR THE PERIOD : 1 JULY 2013 TO 31 OCTOBER 2013

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

**FORWARD PLAN OF KEY DECISIONS FOR THE PERIOD
1 JULY 2013 TO 31 OCTOBER 2013**

	MATTER TO BE DECIDED	DECISION MAKER AND DATE	
1	Care Leavers Charter	Executive Board	11 July 2013
2	Sustainable School Travel Policy 2013/14	Executive Board	11 July 2013
3	Drugs Strategy 2013-17	Executive Board	19 September 2013
4	Homelessness Strategy Review 2013 - 2018	Executive Board	5 September 2013
5	Joint Health and Social Care Mental Health Strategy 2013-18	Executive Board	19 September 2013
6	Falls Strategy	Executive Board	19 September 2013
7	Joint Merseyside and Halton Joint Waste Local Plan - Adoption of Plan	Council	17 July 2013
8	Waste Treatment Services	Executive Board	19 September 2013
9	Resource Recovery Contract	Executive Board	19 September 2013
10	Business Rates Retention and Economic Regeneration	Executive Board	11 July 2013

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
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Children Young People and Families Portfolio

Care Leavers Charter	Executive Board 11 July 2013	To endorse and sign up to the Care Leavers Charter and approval of the increase in Transition Grant for Care Leavers.	Care Leavers and Children in Care have been consulted with as part of the development of the Charter.	Improving Outcomes for Care Leavers - Edward Timpson MP - available on the DfE website	Christine Taylor christine.taylor@halton.gov.uk
Sustainable School Travel Policy 2013/14	Executive Board 11 July 2013	To approve the Council's Sustainable School Travel Policy which is required to be reviewed annually.	Not applicable		Martin West martin.west@halton.gov.uk

Health and Adults Portfolio

Drugs Strategy 2013-17	Executive Board 19 September 2013	To adopt the Drugs Strategy for Halton 2013-17.	A copy of the consultation draft will be circulated to service users and carers who access substance misuse, external partners including the NHS, Job Centre Plus etc, for comment via established	Halton Drugs Strategy 2013-17; Halton Drugs Strategy 2013-17 evidence paper consultation draft.	Paul McWade paul.mcwade@halton.gov.uk
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			<p>partnership structures such as the Safer Halton Partnership.</p> <p>A copy of the Strategy will also be posted on the Council's website to invite members of the public to comment on the draft.</p> <p>Any person wishing to make representations should do so in writing to John Williams, Commissioning Manager, Halton Borough Council.</p>		
Homelessness Strategy Review 2013 - 2018	Executive Board 5 September 2013	Further consultation with Council Members will be conducted in July 2013 which will conclude the consultation process.	Consultation with all partner agencies and stakeholders was conducted from October 2012 and will be finalised by July 2013.	Halton Homelessness Strategy Review 2013-2018	Patricia Preston patricia.preston@halton.gov.uk

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			Representations received during the consultation period will be, where appropriate, incorporated into the final revised Strategy.		
Joint Health and Social Care Mental Health Strategy 2013-18	Executive Board 19 September 2013	Development of the Joint Mental Health Commissioning Strategy 2013-18.	<p>Consultation will be undertaken with local people and community groups through a range of opportunities including customer and carer support groups, service specific forums and open public engagement events. Local health and social care providers clinicians and other professionals will also be invited to comment.</p> <p>The consultation period will be set once the draft is available for</p>	Halton's Health and Wellbeing Strategy 2012-15 available from Liz Gladwyn at Runcorn Town Hall	Liz Gladwyn liz.gladwyn@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			comment in July 2013.		
Falls Strategy	Executive Board 19 September 2013	To approve the Falls Strategy.	The Health and Wellbeing Board and Health Policy and Performance Board will be consulted. All relevant organisations have been included in the consultation. In addition, discussions will take place between the Health and Adults Portfolio holder and the Strategic Director, Communities.		Mark Holt mark.holt@halton.gov.uk

Physical Environment Portfolio

Joint Merseyside and Halton Joint Waste Local Plan - Adoption of Plan	Council 17 July 2013	Adoption of Plan.	In total there have previously been seven separate rounds of consultation on the Waste Local Plan. Consultation has been undertaken with the general public on the	Waste Local Plan (Development Plan Document); available at Main Libraries, HDL's and online at http://www.wastepanningmerseyside.gov.uk	Tim Gibbs Tim.Gibbs@halton.gov.uk
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Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
			modifications that resulted from the Waste Local Plan Examination Hearing Sessions.		

Environmental Sustainability Portfolio

Waste Treatment Services	Executive Board 19 September 2013	To approve a strategy for securing arrangements for the treatment or disposal of household waste for a period of up to 2017.	Not Applicable. Any person wishing to make representations should do so in writing to Jimmy Unsworth, Divisional Manager Waste Management, Economy and Environment, Runcorn Town Hall, by 1 July 2013.	Waste Treatment Services Tender Reports presented to Executive Board on 4 May 2012; and 28 March 2013.	Jimmy Unsworth jimmy.unsworth@halton.gov.uk
Resource Recovery Contract	Executive Board 19 September 2013	To approve delegation of part of the Council's waste disposal authority function as it relates to the procurement and management of a Resource Recovery Contract;	Not applicable. Any person wishing to make representations should do so in writing to Jimmy Unsworth, Divisional Manager, Waste	Executive Board reports - Waste Management - The Next Steps 22 June 2006, 7 September 2006 and 21 September 2006; Waste Management 29	Jimmy Unsworth jimmy.unsworth@halton.gov.uk

Key Decision	Decision-Maker and Date	Brief Summary of Decision to be Taken	Consultees and Consultation method	Relevant Background Reports	Lead Officer Contact Details
		to enter into an Inter Authority Agreement with the Merseyside Waste Disposal Authority; to approve the associated expenditure under the Resource Recovery Contract.	Management, Economy and Environment, Runcorn Town Hall, by 1 July 2013.	March 2007; Waste Management - Inter Authority Agreement and Action Plan 19 July 2007; Resource Recovery Contract 16 December 2010	

Resources Portfolio

Business Rates Retention and Economic Regeneration	Executive Board 11 July 2013	To approve a policy for offering incentives to inward investors using the Council's devolved powers in regard to the use of business rates.	Business Community through Halton Chamber of Commerce.		Wesley Rourke wesley.rourke@halton.gov.uk
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NOTE

The following Members comprise the Executive Board:

Leader – Councillor Polhill

Deputy Leader and Resources Portfolio Holder – Councillor Wharton

Children, Young People and Families Portfolio Holder – Councillor Philbin

Health and Adults Portfolio Holder – Councillor Wright

Neighbourhood, Leisure and Sport Portfolio Holder – Councillor Harris

Community Safety Portfolio Holder – Councillor D. Cargill

Environmental Sustainability Portfolio Holder – Councillor Nelson

Economic Development Portfolio Holder – Councillor Jones

Physical Environment Portfolio Holder – Councillor R. Hignett

Transportation Portfolio Holder – Councillor J. Stockton